

# The Western Australian Ice Skating Association Policy Document

## TESTS

**Authority:** WAISA Inc Council on 20<sup>th</sup> June 2012  
ISA Inc Constitution and Requirements  
**Application:** All members of WAISA Inc and/or its affiliates

**Effective from**  
4<sup>th</sup> February 2024

**Review Date**  
1 December 2024

**Policy No.**  
004

### POLICY

#### 1 General

- a) All athletes wishing to take tests must be members of WAISA or another Australian State Association. However, WAISA members will take priority should the number of test applications exceed the number of available number of test positions.
- b) Refer Ice Skating Australia (ISA) rule 404 regarding eligibility: Eligible and ineligible persons may take any test.
- c) All athletes must have previously passed any prerequisite tests or equivalent. Equivalency will be determined by WAISA, and if necessary, ISA.
- d) In the case of all test outcomes, the judges' decision is final and repeat testing will only be conducted as per ISA Regulations.
- e) Any comments regarding testing procedures will only be addressed if made in writing to the WAISA Council.

#### 2 Entry

- a) Test applications will open 28 days prior to the test date and close 16 days prior to the test date. Test applications will only be accepted on line during this time. Test applications must be received on line by the closing date on the appropriate form as instructed on the WAISA website.
- b) Only completed test application forms, authorised by the relevant coach and accompanied with payment, received within the dates outlined in 2a) above will be accepted by the WAISA Test Convener as a confirmed test application. WAISA will confirm authorisation from the relevant coach after the test closing date. Unauthorised applications will not be accepted and refunds will not be provided.
- c) All entrants must be WAISA members prior to application to test. If the applicant is not a WAISA member at the time the test application is received, the application will become void and the applicant will not be entitled to a refund.
- d) The application period may close once the test session is full and no further applications will be received.
- e) A test candidate who withdraws from a scheduled test due to injury or illness may, on receipt of a request in writing accompanied by a medical certificate and, at The Western Australian Ice Skating Association Inc (WAISA) Test Convener's discretion, receive a refund less a \$50 admin fee, of the of the test fee less the processing fee.
- f) A test candidate who withdraws from a test for any reason other than injury or illness shall not be entitled to a refund.

### **3 Conduct**

- a) All WAISA members, parents or chaperones of members and all officials are expected to adhere to the WAISA Policy Document Code of Ethics during all test sessions.
- b) Entry by all persons to the test session and the rink indicates agreement to follow the WAISA Policy Document Code of Ethics.

Coaches attending any test session shall be required to adhere to the Australian Professional Skaters' Association and Australian Sports Commission Code of Conduct.

### **4 Non-WAISA Members**

- a) Athletes who are not members of WAISA but are members of another Australian Ice Skating Association (non-WAISA) may apply for testing in WA via the WAISA website.
- b) In requesting testing in WA, the athlete's State Association will be requested to verify current membership and prerequisite test levels.
- c) Testing of non-WAISA members is subject to the same conditions and fee as WAISA members.
- d) WAISA is not responsible for any additional costs for travel, accommodation etc, even in the event of cancellation of the test session.
- e) At the conclusion of the test, WAISA will notify the athlete's State Association of the result.